

## PART 3 – TERMS OF REFERENCE OF COUNCIL, THE LEADER/EXECUTIVE AND COMMITTEES

### LICENSING COMMITTEE

1. Except as otherwise provided in the Licensing Act 2003 and the Gambling Act 2005, all functions of the licensing authority prescribed by those Acts.
2. All other functions relating to licensing and registration in so far as they are the responsibility of the Borough Council as specified in Section B of Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (as amended).
3. All functions relating to health and safety at work in so far as they are the responsibility of the Borough Council as specified in Section C of Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (as amended).
4. To determine any changes to taxi and private hire licence fees and charges on an annual basis, and to authorise statutory publication of the fees and charges.
5. To consider objections following the statutory publication of the fees and charges referred to in 4. above and to approve the final fees and charges.

### LICENSING REGULATORY SUB-COMMITTEE

Other than those matters prescribed by the Licensing Act 2003 and Gambling Act 2005, to determine contested licensing applications and disciplinary matters within the purview of the Licensing Committee in accordance with the Council's policies.

### LICENSING SUB-COMMITTEE

All relevant functions relating to licensable activities, as described in the Licensing Act 2003 and the Gambling Act 2005.

### EMPLOYMENT COMMITTEE

1. To approve the Council's human resources policies.
  2. To determine appointments (but only to make recommendations to Full Council in the case of the Relevant Officers as referred to in xxx [OPR para 7] below), remuneration, pension discretions, employment and dismissal & disciplinary action relating to the Managing Director and to Directors (but as regards disciplinary action not including Relevant Officers as referred to in xxx [OPR para 7] below) in accordance with the Council's approved human resources policies and Pay Policy Statement and subject to statutory notice requirements to the Executive.
  3. To approve or make a recommendation to Council for any financial settlement with any Director in connection with the termination of his or her employment, subject to the requirements of the Pay Policy Statement.
  4. To constitute (either as a whole or as a subcommittee; together with at least 2 Independent Persons as referred to in xxx [OPR para 7] below) the Panel (as so referred to) to make recommendations and give its advice & views to Council in relation to dismissal, & disciplinary action relating to the said Relevant Officers.
  5. To make recommendations to Council in relation to any financial settlement with the Managing Director in connection with the termination of his or her employment.
- ~~1. To approve the Council's human resources policies.~~
  - ~~2. To determine appointments, dismissals, pension discretions, employment and disciplinary matters relating to Executive Heads of Service in accordance with the Council's approved human resources policies and Pay Policy Statement and subject to statutory notice requirements to the Executive.~~
  - ~~3. To approve or make a recommendation to Council for any financial settlement with any Executive Head of Service in connection with the termination of his or her employment, subject to the requirements of the Pay Policy Statement.~~
  - ~~4. To make recommendations to Council in relation to the appointment, dismissal, employment and disciplinary matters relating to the Managing Director including~~

~~remuneration and pension discretions:~~

~~5. To make recommendations to Council in relation to any financial settlement with the Managing Director in connection with the termination of his or her employment.~~